



9500 Independence Drive, Suite 700, Anchorage, AK 99507

FINANCIAL POLICIES

Patient Name: _____

Date of Birth: _____

Please review:

- If proof of insurance/eligibility cannot be provided, payment will be due in full.
- Algone Anchorage will collect any deductibles, copay, or coinsurance on the date of service. Medical insurance is a contract between you and your insurance company. We will not become involved in disputes between you and your insurance company regarding deductibles, co-pays, covered charges, secondary insurance, "usual and customary" charges, etc.
- Please be advised if you are here for a preventative visit/physical and have health problems you want to discuss with your provider during your well visit, this could result in an additional charge, which may or may not be covered by your insurance. For clarification or to update the reason for your visit, please see the front desk.
- Balances on your account must be paid in full before you will be seen again unless a payment arrangement has been made with billing personnel. If you are in need of an arrangement, please contact the billing department in a timely manner as any claim over 90 days will be due in full.
- Statements are not generated for an amount due of less than \$10.00; please watch your insurance explanations to see if you owe a balance.
- Please be aware you may receive a separate charge from an outside lab (i.e. Quest Diagnostics) for specialized lab tests
- Algone Anchorage is in network with the following insurances: Medicare, Medicaid, Blue Cross, Tricare, Cigna, Aetna, Moda, and United Healthcare. If your insurance is not one of these, please be aware your claim(s) will be processed as "out of network"
- Delinquent account (> 90 days) are subject to the collections processes which may include the account being tranferred to Cornerstone Credit Services (CCS). You will be responsible for any fees and/or commission charged to Algone Anchorage by CCS; patients whose accounts have been sent to CCS will be reviewed for possible discharge from the clinic.
- Algone Anchorage will charge a fee of \$30.00 for any checks returned as NSF. The patient's account will be flagged until the debt has been paid
- Any appointments cancelled less than 24 hours prior to the scheduled appointment time will incur a \$25.00 cancellation fee. After five missed appointments, an account may be reviewed for discharge from the practice.
- It is important to clarify the reason for your visit(s). Please do this at the time of your visit as it is Algone Anchorage's policy to not change a diagnosis code after the visit; feel free to clarify/confirm what diagnosis will be used with your provider before you leave the office.

Patient or Parent/Guardian Signature

Date